

# Minutes

## Tempe Aviation Commission

### September 13, 2022

Minutes of the Tempe Aviation Commission meeting – was held virtual Microsoft Teams meeting with call in +1 (480) 498-8745 United States, Phoenix (Toll) Conference ID: 243 160 897# and at the Tempe Public Library, on May 17, 2022, 6:00 p.m.

**(MEMBERS) Present:**

W. David Doiron  
Desiree Walker  
Karen Apple  
Stuart Mitnik  
Ed Kucharski  
Peter Schelstraete  
Ellen Poole

**Citizens Present:**

None

**(MEMBERS) Absent:**

Aaron McBride (excused)

**City Staff Present:**

Brianne Fisher, Sustainability and Resilience  
Office, City of Tempe

**Agenda Item 1 – Call to Order**

Mr. Doiron called the meeting to order at 6:02p.m.

**Agenda Item 2 – Public Appearances**

Mr. Doiron asks if there are any members in the audience looking to make a comment.  
There are none.

**Agenda Item 3 – Consideration of Meeting Minutes (September 13)**

Mr. Doiron asked if anyone had considerations of minutes such as discrepancies or corrections.

Commissioner Poole moves to approve the meeting minutes for August 9.

Motion: Commissioner Walker seconds.

Action: The motion to approve was passed by a unanimous vote.

**Agenda Item 4 – TAVCO Public Event Planning**

Staff Liaison, Brianne Fisher said within the memo in the agenda package is an outline of some of the things TAVCO members have been interested in working on in terms of a public event. There was also a communications strategy. The Tempe History Museum had some insights on options of how they could help support an event and exhibit that would celebrate Aviation History Month.

Following up from the August meeting – TAVCO wanted to go in the direction of providing historic aviation panels, working with History Museum; displays on flight path info, info on what TAVCO is and does; and noise complaint process.

Fisher continues to say in the memo she lays out timing recommendations that in August and September TAVCO members should meet with Museum staff to explore options and work through the logistics. The timeline also includes getting the draft bulletin into Tempe Today to help advertise the event. Staff at the Museum let us know that their staff would like to work with the Commission, and in doing so that would take more time. Commissioner Poole states that we do not want to have this event in the summer.

Brianne is charged with finding out from History Museum staff of the window that is available and what their typical advance notice is. Early April or November would be ideal timing.

**Agenda Item 5 – Rio Salado Upcoming Development presentation**

There is no business to discuss

**Agenda Item 6 – Commissioners Business****Ed Kucharski re New Intergovernmental Agreement (Attachment 6A and 6B)**

- Member Kucharski provides an overview of the memo he provided. Something would like to put forward; would like to look at south runway extension, east side equal to the length; this way aircraft slightly higher over runways; would cost the city money to move it.
- Doiron reminds TAVCO that our charter is advisement to city council. Chair asks members if they think we should advice council on this topic or if we should stay out of it.
- Member Poole states that say there is an opportunity to raise awareness with city of Tempe staff and elected as opposed to giving a recommendation. Poole suggests drafting a memo to Marge Zylla, Government Relations Manager so she has the information in case there is an opportunity that comes up or question that comes up with Council.
- Member Mitnik states that if we are sending information to staff or council, we keep a separate folder designated for this correspondence.

- Fisher asks for clarification on the direction. She asks if the direction is to have a more formal memo of the Member Kucharski's issue discussed today. Making sure TAVCO approves the memo and sending that to the Government Relations Manager, offering if she has any questions to contact us. As well as having the memo in a specific folder for record keeping.
- Member Apple said she could help get the CAMP document phoenix created to Kucharski to help with drafting a more detailed memo.

#### **Stu Mitnik updates for research on inbound radar track data from Sky Harbor**

- Member Mitnik says that the tool that he looked at was that it allows you to see flight history in altitude, who owns flight, etc. – the problem is it doesn't work that its instructions say.
- We want a function that the tool can go back in time and look at historical data
- To do what I want to do would require me to sit in front of sitting in front of a computer. Not sure how I Oddvar use to create those reports.
- Member Apple suggests getting Brett from Phoenix to present to TAVCO on a tutorial on how to use tool.
- Member Walker asked if it would be possible to reach out to Oddvar and have him participate in a meeting to ask him some questions.
- Fisher states she will try to make contact with Oddvar and reach out to Brett to get a tutorial.

#### **Agenda Item 7 – TAVCO Next Meeting**

Chair asks if October 11 at 6:30pm is next meeting.

#### **Agenda Item 8 – Adjournment**

Member Kucharski moves to adjourn the meeting. Walker seconds. Unanimous approval.

The meeting adjourned at 7:06 p.m.

Prepared by: Brianne Fisher