



Minutes LIBRARY ADVISORY BOARD Wednesday, November 2, 2022

Minutes of the LIBRARY ADVISORY BOARD virtual meeting recorded at 6 p.m. on Wednesday, November 2, 2022, held via Microsoft Teams.

(MEMBERS) Present:

Marie Brown
Marissa Dailey
Dr. Felicia Durden
Chris Sar
Christopher M. Watts (Vice-Chair)

(MEMBERS) Absent:

Teri Metros (Chair)
Carrie Taylor

City Staff Present:

Rachael Brickner, Sr. Management Assistant - Community Services Administration
Craig Hayton, Community Services Director
Jessica Jupitus, Deputy Community Services Director - Library Services Division
McKay Wellikson, Infrastructure Manager - Library Services Division
Shauna Winters, Support Services Supervisor - Library Services Division

General Public Present:

Larry Conway, President - Friends of Tempe Public Library

Agenda Item 1 - Call to Order:

- Christopher M. Watts, Library Advisory Board Vice-Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Call to the Audience:

- No public comments from the audience to report.

Agenda Item 3 - Approval of the October 5, 2022, Library Advisory Board Meeting Minutes:

APPROVED

- Christopher M. Watts, Library Advisory Board (Board) Vice-Chair, asked the Board members to review the unapproved meeting minutes document dated October 5, 2022.
 - No edits noted or requested.

MOTION: Marie Brown moved to approve the October 5, 2022 Library Advisory Board meeting minutes as presented.

SECOND: Chris Sar seconded.

DECISION: Motion approved, 5-0.

Ayes: Marie Brown, Marissa Dailey, Dr. Felicia Durden, Chris Sar, and Christopher M. Watts (Vice-Chair)

Nays: None

Absent: Teri Metros (Chair), Carrie Taylor

Abstained: None

Agenda Item 4 - Report: Friends of Tempe Public Library

- Larry Conway, Friends of Tempe Public Library (Friends) President, announced that the Friends organization has opened a second bookstore location at 518 S. Mill Avenue, Tempe;
 - The Friends will host a special off-site book sale at the Mill Avenue location from 9 a.m. to 4 p.m. on Saturday, November 12, and from 9 a.m. to 3 p.m. on Sunday, November 13.
- L. Conway invited the Library Advisory Board members to visit the Library Connections Café, now open from 9 a.m. to 4 p.m. on Saturdays.
- L. Conway reported that the Friends of Tempe Public Library donation bins have been relocated to the west side of the Tempe Public Library entrance.
- Christopher M. Watts, Library Advisory Board Vice-Chair, thanked L. Conway for his report.

Agenda Item 5 - Update: Collection Task Force

- Shauna Winters, Support Services Supervisor, and McKay Wellikson, Library Infrastructure Manager, gave an update specific to the work of the Tempe Public Library staff-led Collection Task Force.
- S. Winters explained that the Collection Task Force has created a master list of recommendations for ways to improve circulation of collections at Tempe Public Library for consideration by staff.
- Dr. Felicia Durden praised S. Winters and M. Wellikson for their work with the Collection Task Force.

Agenda Item 6 - Staff Report: Jessica Jupitus, Deputy Community Services Director

- Jessica Jupitus, Deputy Community Services Director - Library Services Division, gave the following report specific to Tempe Public Library operations:
 - **294** adults were engaged in **programming** during October 2022; programs included:

- **Book Clubs**
 - Mystery Club
 - Great Books
 - Coffee, Tea, and Books
 - Friends of Dorothy
- **Writing Programs**
 - Writers' Connection
 - Skills Learned from Family and Friends
 - What Haunts You? Poetry Workshop
- **Technology Help**
 - Computer Basics
 - iPhone Photography
 - ASU DiSC Drop-In Tech Help
 - 1:1 Tech Help Appointments
- **English Corner**
- **Meet and Compete: Board Game Playing**
- **Reader's Theater**
- **Page Possibilities: Halloween Garlands**
- **Ghost Eaters: Interview with Clay McLeod Chapman**
- **Ghost Hunters**
- **Book Club Social**
- **Behind the Curtain: Author Interview with Lee Call**
- Tempe Public Library hosted a table at **Tempe Tardeada**, a celebration of Tempe's Hispanic heritage, and engaged with 415 people at the event; many of whom signed-up for library cards.
- Three Adult Services team members attended the **2022 Arizona Library Association Conference in Prescott**, networking with other local librarians and sharing programming and grant ideas.

- Tempe Public Library is gearing up for **National Novel Writing Month** (NaNoWriMo) and will host a series of programs and reserved spaces for budding authors to launch their writing projects.
- **Physical circulation of materials** increased slightly in October 2022 (+2% from August);
 - Physical circulation of materials in August 2022 totaled 49,096 uses;
 - Physical circulation of materials in September 2022 totaled 45,200 uses;
 - Physical circulation of materials in October 2022 totaled 46,238 uses.
 - For comparison, physical circulation of materials in October 2021 totaled 32,522 uses; physical circulation of materials in October 2019 totaled 50,745 uses.
- **Virtual/eResource circulation** decreased slightly in October 2022;
 - eResource circulation in August 2022 totaled 32,506 uses;
 - eResource circulation in September 2022 totaled 30,456 uses;
 - eResource circulation in October 2022 totaled 30,318 uses.
 - For comparison, eResource circulation in October 2021 totaled 27,193 uses; eResource circulation in October 2019 totaled 23,144 uses.
- Tempe Public Library is approaching its **pre-pandemic physical circulation numbers**; physical circulation improved slightly from September which is unusual.
- **Virtual circulation is holding steady** and has increased over each previous year.
- **Public access computers** within the Library's computer lab saw 3,943 uses in October 2022, an increase of 10% from September 2022;
 - The lab on the **main floor** saw 3,482 uses;
 - The lab in the **Teen Center** saw 54 uses (doubled from September);
 - The lab in **Youth Services** saw 211 uses;
 - **Satellite locations** including the Cahill Senior Center, Escalante Community Center, and the North Tempe Multi-Generational Center saw 196 uses.
- Tempe Public Library has an **average attendance** of 993 patrons per day, more people over more days than September.
- The Library is close to being fully staffed; it is working through the Human Resources process to post the Outreach and Collection Development Librarian I/II+ recruitments and held initial interviews today (November 2) for the Youth Services Librarian I/II+ vacancy.

- Performers are being secured for **Tempe FanCon** on January 28, 2023; authors, jugglers, and caricaturists have been booked for the event.
- Tempe Public Library is hosting two **programming idea swaps** for neighboring library systems in December; one for adult programming, and one for youth programming.
- J. Jupitus reported the following information specific to operations of Tempe Public Library's (Library) **Youth and Teen Services** areas:
 - 1,248 participants were engaged in **youth programming** during October 2022; J. Jupitus highlighted the following programs:
 - **Baby Lap Sit Story Time** (Mondays; three sessions);
 - **Evening Story Time** (Tuesdays; four sessions);
 - **Preschool Story Time** (Wednesdays; four sessions);
 - **Toddler Story Time** (Thursdays; four sessions);
 - **PageTurners with ASU Honor College** (four sessions and 56 volunteers);
 - **Tween We Are the Music Makers** (four sessions);
 - **LEGO Lab** (nine sessions);
 - 46 **Youth Activity Kits** and 40 teen **STEAM kits** were checked-out for in-library use.
 - 172 participants were engaged in **teen programming** during October 2022; J. Jupitus highlighted the following programs:
 - **Game On**, free play video games and socialization, held four sessions;
 - **Create Thursday**, teen-led, pop-up makerspace activities, occurred four times;
 - **Zoom Hangouts** (four sessions);
 - **We are the Music Makers** (four sessions);
 - **Mind-Body Mondays** (five sessions);
 - **MusicHype** (four sessions);
 - **Fall Break: Picture This** (five sessions).
 - **Teen Volunteers** provided 196 hours of service among 21 teens.
 - Virtual programming for teens continues; **Teen Times** and weekly **Zoom Teen Hangouts** continue to see a handful of participants each month.

- Tempe Public Library hosted a special **Halloween story time event** with trick or treating throughout the Library, and a Tempe Police Department trunk or treat in the parking lot with the mounted unit horses, motorcycles, police cars, and a Tempe Fire Medical Rescue truck.
- Tempe Public Library played host to two **Library tours** for 15 homeschool students.
- Library staff members attended the **Fall Festival** event at Escalante Multi-Generational Center and engaged with 150 community members.

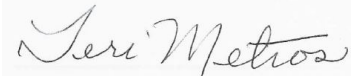
Agenda Item 7 - Member Announcements/Future Agenda Items

- Rachael Brickner, Sr. Management Assistant, noted the following agenda items for the Library Advisory Board meeting scheduled to occur on December 7, 2022:
 - Review and Approval of the Library Advisory Board Annual Report;
 - Election of Officers: 2023 Calendar Year.

Agenda Item 8 - Adjournment

- Christopher M. Watts, Library Advisory Board Vice-Chair, adjourned the meeting at 6:40 p.m.
- The next meeting of the Library Advisory Board is scheduled to occur at 6 p.m. on Wednesday, December 7, 2022;
 - Due to the COVID-19 pandemic, this public meeting will be held in a hybrid format in-person and virtually via Microsoft Teams.

Prepared by: Rachael Brickner; Reviewed by: Jessica Jupitus



December 7, 2022

Approval Signature: Library Advisory Board Member